



Board of Directors
Meeting Minutes
Thursday, June 5, 2014
7:30AM-9:00AM

Present: Ana Alfaro, Julio Concepcion, Greg Davis, Anne Melissa Dowling, Stephen Goddard, Connie Green, Edward Keith, William Large, and Thea Montañez.

Also present: Matthew Poland, chief executive officer; Mary Billings, chief public services officer; Donna Haghighat, chief development officer; Brenda Miller, chief cultural affairs and public programming officer; Homa Naficy, chief adult learning officer; Mary Tzambazakis, chief administrative officer; Karl Fisher, finance manager, Andrea Figueroa, executive assistant and Sadiyo Aden (guest).

Absent: Luke Bronin, Marc DiBella, and Beth Taylor

1. Introduction:

President Thea Montañez called the meeting to order at 7:45 a.m. and introduced guest Sadiyo Aden.

2. Customer Presentation

Guest speaker Sadiyo Aden shared with the Board how the services at The American Place have helped her obtain her GED and citizenship, she is now enrolled in college. She told the board she highly recommends the Library to people she knows.

3. Summer Learning @HPL

Lisa McClure gave an overview of the Library's Summer Learning programs and events and the online Summer Learning website and registration process.

4. One Big Sizzling Night Status

Donna Haghighat gave a brief update on ticket sales, sponsorship, and other details of the gala on June 12, 2014.

5. President's Report

Ms. Montañez presented some highlights:

- Budget process had a very positive outcome. Special thanks to Mary Tzambazakis and Karl Fisher for their efforts and hard work.
- In process of creating an evaluation for CEO position. Evaluation process will begin with the Board of Directors and Senior Team.
- Participated in the Puerto Rican Day parade June 1. People from the planning committee reached out to Ms. Montañez to express the need to move forward on the Park Branch relocation.
- Mr. Eddie Keith and Ms. Annie Lazarus hosted a private fundraising party that yielded \$5,000 in donations.

6. Chief Executive Officer's Report

The Chief Executive Officer's report was distributed in advance.

Mr. Poland presented some highlights:

- The Library has taken a leadership role in the City on Summer Learning.
- The Dwight Branch has received the AIA Design Award from Tai Soo Kim.
- Mr. Poland will be participating in a webinar with LISC Institute for Comprehensive Development on June 19 at 2:30PM. He will be discussing the Library's role in serving immigrant communities in Hartford. A comprehensive report that features the Library will be released this summer.
- Mr. Poland has been elected chair-elect for the Urban Libraries Council.
- Mr. Poland and Ms. Ana Alfaro met with the Mayor to talk about the Park Branch moving to a new location. The Mayor's suggested that the Library's Board decide on the location. Ms. Montañez, Ms. Alfaro and Mr. Poland will be attending an NRZ meeting soon.
- Mr. Poland briefly presented information about the Libraries Transforming Communities Project.

7. Budget FY 2015

Ms. Mary Tzambazakis and Mr. Karl Fisher presented the FY 15 budget with a summary of mitigation options to balance the plan by year end.

Board Action: Motion to approve the FY 2014-15 Operating Budget was made, seconded, and approved.

8. New Business

Mrs. Brenda Miller talked about the transfer of the Romare Bearden murals to Hartford Public Library.

Board Action: Motion to approve the transfer of these murals to the Library was made, seconded, and approved.

Mr. Poland briefly talked about UCONN's proposed partnership with the Library. This partnership will be beneficial to the Library and its customers. This is still in the planning stages and he will continue to update the Board as new information is available.

Board Action: Motion to allow the Library to continue conversations with UCONN on the potential partnership with the Library was made, seconded, and approved.

9. Other Business

The date for the Annual meeting: Thursday, October 16, 2014.

10. Consent Agenda

Board Action: Motion to approve the minutes of the April 3, 2014 meeting; the minutes of the special meeting of April 28, 2014; the committee reports, and the Holiday Calendar FY 2014-15. All motions were made seconded, and approved.

11. Adjourn

Board Action: Motion to adjourn the meeting at 9:17 a.m. was seconded, and approved.

Respectfully submitted,

Matthew K. Poland,
Acting Secretary